

URGENT OPEN NATIONAL INVITATION TO TENDER**No.006/UONIT/TB/UB/25 of 04/04/25****For Supply and Installation of Laboratory Equipment to the Faculty of Engineering and Technology at the University of Buea, lots 1,2,3 and 4****FINANCING:** University of Buea Budget**1. Subject of the invitation to tender:**

The Vice-Chancellor of the University of Buea hereby launches Urgent Open National Invitation to Tender for the Supply and Installation of Laboratory Equipment to the Faculty of Engineering and Technology at the University of Buea.

2. Nature of Supply:

The services comprise purchasing, transportation, reception and installation of equipment at the Faculty of Engineering and Technology at the University of Buea.

3. Lots

The works of this tender are constituted in four lots as follows.

S/No.	Lot No.	Description	Amount
1	LOT 1	Supply and Installation of Laboratory Equipment to the Department of Electrical Engineering	40,400,000
2	LOT 2	Supply and Installation of Laboratory Equipment to the Department of Mechanical and Industrial Engineering	24,100,000
3	LOT 3	Supply and Installation of Laboratory Equipment to the Department of Computer Engineering	30,000,000
4	LOT 4	Supply and Installation of Laboratory Equipment to the Department of Civil and Architectural Engineering	70,500,000
		TOTAL	165,000,000

4. Estimated cost

The estimated cost after preliminary studies is one hundred and sixty-five million (165,000,000); as follows:

S/No.	Lot No.	Description	Amount
1	LOT 1	Supply and Installation of Laboratory Equipment to the Department of Electrical Engineering	40,400,000
2	LOT 2	Supply and Installation of Laboratory Equipment to the Department of Mechanical and Industrial Engineering	24,100,000
3	LOT 3	Supply and Installation of Laboratory Equipment to the Department of Computer Engineering	30,000,000
4	LOT 4	Supply and Installation of Laboratory Equipment to the Department of Civil and Architectural Engineering	70,500,000
		TOTAL	165,000,000

5. Execution duration

The maximum duration provided by the Project Owner for the execution of the works forming the subject of this invitation to tender is four (04) months. This period runs from the date of notification of the service order to start the work.

6. Participation and origin

Participation is opened to all duly registered Cameroonian enterprises with the necessary technical and financial capacities who are not under suspension by the authority in charge of public contracts

7. **Financing**

Works which formed the subject of this invitation to tender shall be financed by the University of Buea Budget, 2025 financial year, Programme 116 Article 610320, Paragraph 116628

8. **Submission method**

The mode of submission selected for this consultation is online.

9. **Bid bond**

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 14 of the Tender File as follows,

S/No.	Lot No.	Description	Amount	Bid Bond
1	LOT 1	Supply and Installation of Laboratory Equipment to the Department of Electrical Engineering	40,400,000	808,000
2	LOT 2	Supply and Installation of Laboratory Equipment to the Department of Mechanical and Industrial Engineering	24,100,000	408,200
3	LOT 3	Supply and Installation of Laboratory Equipment to the Department of Computer Engineering	30,000,000	600,000
4	LOT 4	Supply and Installation of Laboratory Equipment to the Department of Civil and Architectural Engineering	70,500,000	1,410,000

Valid for thirty (30) days beyond the initial date limit of validity of bids. The bid bond provide in accordance with the Circular Letter No. 000019/LC/MINMAP of 5th of June 2024 relating to the modalities of constitution, deposit, conservation, restitution and withdrawal of bond on public contracts.

The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

10. **Consultation of tender file**

The file should be consulted online on the COLEPS platform.

11. **Acquisition of tender file**

The file should be obtained from COLEPS platform as soon as this notice is published against payment of the sum of seventy-five thousand (75,000) CFA francs, to be paid into the special ARMP account No. 97568660001-28 at BICEC

12. **Submission of bids**

For online submission by electronic means, the offer must be transmitted by the bidder on the COLEPS platform. A backup copy of the offer saved on a USB key or CD/DVD must be sent in a sealed envelope with the clear and legible indication "backup copy", in addition to the above mention within the time limits. N.B.: File size and format for online submission, the maximum sizes of the documents that will transit on the platform and constitute the bidder's offer are as follows:

- 5 MB for the Administrative file;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The accepted formats are as follows:

- PDF format for text documents; JPEG for images. The candidate will ensure that compression software is used to possibly reduce the size of the files to be transmitted in accordance with the sizes indicated above.

NB: Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents in the Tender File shall lead automatically to the rejection of the bid without

any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

13. Opening of bids

The bids shall be opened in a single phase on the 29/04/2025 at 1PM local time by the University of Buea Internal Tenders Board in the Conference Room of the Central Administration Building of the University of Buea.

Only tenderers may attend this opening session or be represented by a single person of their choice, duly authorised, even in the case of a group of companies.

Under pain of being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall not be more than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48 (forty-eight) hours deadline granted by the Board, the file shall be rejected.

NB: The original copies of the Administrative documents must be presented for verification during the opening of bids session.

14. Evaluation criteria

i. Eliminary criteria

The eliminary criteria are the following:

- Absence of bid bond at the opening of bids with its consignment receipt delivered by the CDEC ;
- Failure to submit, beyond the 48 (forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents;
- Failure to comply with 70% essential criteria (70% referring to the qualification threshold of technical bids);
- Absence of the sworn statement for not having abandoned contracts during the last three years;
- Failure to comply with bids file format;
- Absence of a quantified unit price in the financial offer;
- Absence of an element in the financial offer (submission, Bill of quantities and cost estimate, Schedule of Unit Prices, Sub-detail of Unit Price);
- Absence of the integrity charter dated and signed;

ii. Essential criteria

S/N	Description	Maximum Yeses
1	Presentation of bid	05yeses
2	After Sales Services and availability of spare parts	06yeses
3	Planning and Delivery program of the supply	06yeses
4	Experience of supplier	07yeses
5	Accessability of the supplier	02yeses
6	Financial capacity of 35% of the total cost	02yeses
Total		28 yeses

N.B.: Non-respect of least at 70% of essential criteria shall entail rejection of the bid.

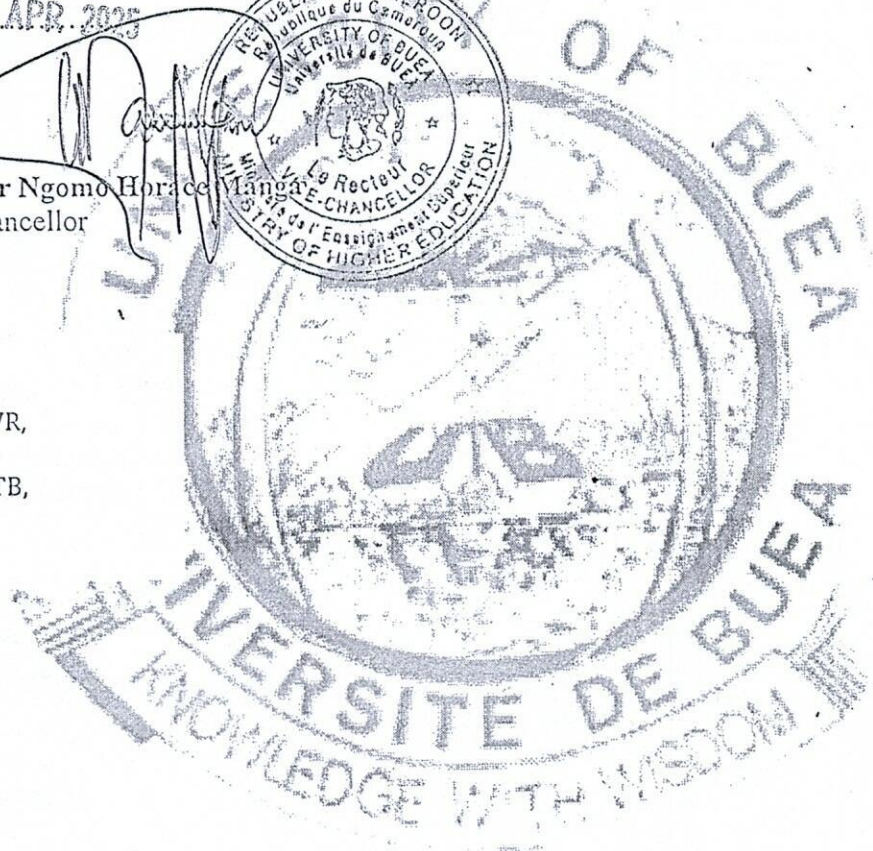
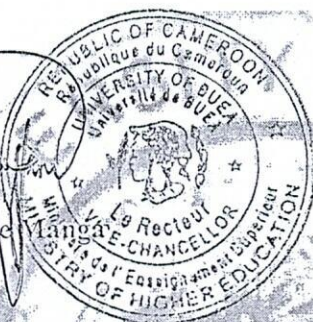
15. Award

The contract shall be awarded to lowest bidder fulfilling the best technical and financial conditions.

16. **Maximum number of lots**
One bidder cannot be awarded more than two lots but can bid for all.
17. **Validity of bids**
Bidders will remain committed to their bids for ninety (90) days from the initial deadline set for the submission of bids.
18. **Complementary information**
Complementary information may be obtained during working hours from the Development Office, Room 211, of the Central Administrative Building at the University.
19. **Fight against corruption and malpractices**
For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48.

Bued 04 APR. 2025

Professor Ngomo Horace Mangar
Vice-Chancellor



opies:

- MINMAP/RD/SWR,
- ARMP/SWR,
- Chairpersons of TB,
- Notice Boards.